



# Understand your withdrawal options

Whether you're changing jobs or retiring, it's important to understand your options so you can make an informed decision about what to do with your retirement plan savings at John Hancock. Read more about your choices and next steps, then complete the attached form – or give us a call. We're here to help.

You have two ways to take action:



**Call John Hancock at 1-888-695-4472**

- We'll help answer questions about options available to you, such as<sup>1</sup>:
  - Keeping the money in the Plan
  - Moving the money to an IRA—including an IRA with John Hancock
  - Moving the money to a new employer's plan, if applicable
  - Taking the money in cash<sup>2</sup>
- We'll introduce you to your plan's financial professional, if applicable
- We'll help you complete the process, including filling out any paperwork



**Work with your financial professional or do it yourself**

- Review your options with your financial professional<sup>1</sup>
- Fill out the attached **Withdrawal – Eligible for Rollover** form
- Return the form based on the instructions provided to you by your plan administrator

<sup>1</sup> There are advantages and disadvantages to all rollover options; you are encouraged to review your options to determine if staying in a retirement plan, rolling over to an IRA, or another option is best for you. <sup>2</sup> Ordinary income taxes are due on withdrawal. Withdrawals before the age of 59½ may be subject to an early distribution penalty of 10%.

John Hancock Personal Financial Services, LLC (JHPFS) is an SEC registered investment adviser.

John Hancock Personal Financial Services, LLC, 200 Berkeley Street, Boston, MA 02116.

NOT FDIC INSURED. MAY LOSE VALUE. NOT BANK GUARANTEED.

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**Withdrawal – Eligible  
for Rollover**



**Have questions  
or need help?  
Call 1-888-695-4472**

We're available Monday through Friday, from 8:30 a.m. to 7:00 p.m., Eastern time.



# Withdrawal - Eligible for Rollover

## Important Information about this Form

- Your plan may require you to provide supporting documents or additional information before your request can be processed.
- As the participant, you complete Sections 1 - 7 of this form and return it to your Plan Representative.
- As the Plan Representative, you review Sections 1 - 7, and complete Sections 8 - 10 of this form.
- If the participant address provided below is new or different than what is currently on record with John Hancock, we will update our records accordingly. Ensure your next census submission includes revised employee information to avoid your file superseding the information supplied on this form.
- A 1099R form will be issued for each distribution and loan default (if applicable) by January 31 of the following year and mailed to the Participant Address provided in Section 1 (or electronically delivered if previously elected by the participant).
- This request is subject to the processing and procedure guidelines contained in John Hancock's Administrative Guidelines for Financial Transactions ("AGFT"). The latest AGFT is available on the John Hancock plan sponsor website or you may contact your John Hancock representative for a copy.

All changes must be initialed in pen (including items crossed out or changed using correction fluid).

## 1. General Information

**The Trustee of** \_\_\_\_\_ **Plan ("the Plan")** \_\_\_\_\_  
 Contractholder Name Contract Number

Participant Name as displayed on your Social Security Card (Last Name, First Name, Initial) \_\_\_\_\_ Participant Social Security Number (Full SSN Required) \_\_\_\_\_

Participant Address – Street Address \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Month Day Year

City, State, Zip Code, Country \_\_\_\_\_ Participant Phone No. \_\_\_\_\_

## 2. What is the reason for your withdrawal?

It is the responsibility of the Plan Administrator, and not of John Hancock, to ensure that the participant is permitted under the terms of the Plan to receive the distribution selected below.

Select one:

- |  |  |
|--|--|
| <b>TE</b> – Termination date _____<br>Month Day Year                           | <b>RE</b> – Retirement date _____<br>Month Day Year            |
| <b>IR</b> – Employee Money Transferred into Plan<br>(Must complete Section 3B) | <b>DI</b> – Disability   |
| <b>VC</b> – Employee Voluntary Money<br>(Must complete Section 3B)             | <b>PD</b> – Early/Pre-Retirement<br>(If permitted by the Plan) |

### Information about Deferred Distributions

Section 1102 of the Pension Protection Act of 2006 requires plans to notify participants that they have the right to defer distributions as well as the consequences of making that choice. The investment options available under your group annuity contract as well as the fees related to the investment options are part of this consideration.

For a description of the investment options available under your group annuity contract, including fees:

- Log onto [www.johnhancock.com/myplan](http://www.johnhancock.com/myplan).
- Select: Your contract reports – Investments – Contract investment options and view Selected investment options only.

Alternatively, participants may obtain this information by calling 1-800-395-1113.

You should also review your plan's Summary Plan Description (SPD) which may contain special provisions that may materially affect your decision to defer a distribution. For a copy of the SPD, please contact your Plan Administrator.

### 3. How much do you want to withdraw? Select ONE option only

If no option is selected a TOTAL withdrawal will be processed.

The amounts or percentages below are subject to income tax withholding, as applicable.

**A - Withdraw 100% of my vested account value**

**OR**

**B - Withdraw only a portion of the funds in my plan as follows** - Tell us how much to withdraw from each eligible money type (Amount or Percentage). Completing the Investment Fund Code is optional. If the Investment Fund Code is left blank, John Hancock's standard withdrawal order will be used.

Money Type (Mandatory)	Investment Fund Code (Optional)	Amount	OR	Percentage	
		\$			%
		\$			%
		\$			%

### 4. What do you want to do with your money?

Complete **Section A** to have your distribution payable to a single destination. For multiple destinations, complete **Section B**.

**A - Send my payment to ONE destination – Elect one**

Direct Rollover to an IRA or Roth IRA - Complete Section 5A or 5B

Direct Rollover to Employer Sponsored Qualified Plan - Complete Section 5C

Payment Directly to Me - Complete Section 5D

Pay to the Plan Trustee for Deposit into the Plan's Trust Account - A check will be mailed to the Trustee address on record with John Hancock unless EFT instructions are provided in Section 5C. Taxes will not be withheld and a 1099R Form will not be issued. The Plan Trustee will be responsible for implementing the participant's direction and performing the applicable withholding and reporting obligations. Continue to Section 6.

Leave my money in the Plan. You may defer your distribution to a later date. Consult your Plan Administrator. Continue to Section 6.

**B - Send my payments to MULTIPLE destinations** - *If applicable, you may provide separate instructions for the taxable and non taxable money that make up your requested withdrawal.*

- IRC § 402(c)(2) will apply to any request withdrawing only a portion of the funds in your plan (Section 3B).
- Unless you elect otherwise below, payments directly to you will be deemed to come first from non-taxable amounts (Non-Roth After-Tax contributions, then Roth contributions), followed by taxable amounts in this order: Non-Roth After-Tax earnings, Roth earnings, and Pre-Tax accounts.
- Payments directly to you will be processed first. Any remaining funds will be directly rolled over to the appropriate rollover vehicle indicated below.
- Your withdrawal will be processed in accordance with the time frame described in John Hancock's Administrative Guidelines.

Split my payment as follows – Select all applicable options and complete the next section

**Pre-Tax and Non-Roth After-Tax Accounts**

Pay \$ \_\_\_\_\_ or \_\_\_\_\_ % (elect one) directly to me with the remainder, if any, rolled over as indicated below.

Roll over my non-taxable balance to:

Traditional IRA  
(Section 5A)

Roth IRA  
(Section 5B)

Employer-sponsored qualified plan  
(Section 5C)

Roll over my taxable balance to:

Traditional IRA  
(Section 5A)

Roth IRA  
(Section 5B)

Employer-sponsored qualified plan  
(Section 5C)

**Roth Account**

Pay \$ \_\_\_\_\_ or \_\_\_\_\_ % (elect one) directly to me with the remainder, if any, rolled over as indicated below.

Roll over my Roth Account to:

Roth IRA  
(Section 5B)

A designated Roth Account in an Employer-Sponsored Qualified Plan  
(Section 5C)

**5. Where do you want your money sent?**

**Select and complete option(s) A, B, C, and/or D (as applicable)**

Federal law requires that 20% of the taxable amount of an eligible rollover distribution be withheld, unless payment is directly rolled over to an eligible retirement plan. The amount withheld may not represent your entire tax bill. The rollover will be reported to the IRS and you are responsible for the payment of the income tax(es) that apply in connection with the rollover. Please refer to the Special Tax Notice provided by your Plan Administrator regarding these tax rules. Contact your tax advisor or Plan Administrator if you have any questions.

**A - Traditional IRA**

Direct Rollover to the following John Hancock product. *Your funds will be transferred automatically by wire. You must provide the account number. For more information contact John Hancock at 1-888-695-4472.*

Elect one:

John Hancock Investments Rollover IRA (RIRS) Account Number: \_\_\_\_\_

John Hancock Managed IRA (JHMI) Account Number: \_\_\_\_\_

John Hancock GIFL Rollover Variable Annuity IRA (GIFL) Account Number: \_\_\_\_\_

**OR**

Direct Rollover to another Financial Institution Account Number: \_\_\_\_\_

Financial Institution Name \_\_\_\_\_

Financial Institution Address – Street, City, State, Zip Code, Country \_\_\_\_\_

**Electronic Fund Transfer Information (REQUIRED)**

You must provide electronic fund transfer information below, unless the financial institution requires a check be issued. Where a check is issued it will be mailed according to the standard mailing instructions provided by the Plan Trustee on file with John Hancock.

*Expected Delivery:* • Checks: 7-10 business days • Direct Deposit: 2-3 business days • Wires: 1-2 business days

**Electronic Fund Transfer Details**

Direct Deposit      **OR**      Wire – Verify with receiving bank if they accept wires and/or charge a fee

**Provide Domestic Bank details:**

Bank Name \_\_\_\_\_

Bank ABA/Routing (9 digits) \_\_\_\_\_ Bank Account No. \_\_\_\_\_

For international banks, complete and attach the International Banking Instructions form.

**B - Roth IRA**

Direct Rollover to the following John Hancock product. *Your funds will be transferred automatically by wire. You must provide the account number. For more information contact John Hancock at 1-888-695-4472.*

Elect one:

John Hancock Investments Rollover IRA (RIRS)      Account Number: \_\_\_\_\_

John Hancock Managed IRA (JMHI)      Account Number: \_\_\_\_\_

John Hancock GIFL Rollover Variable Annuity IRA (GIFL)      Account Number: \_\_\_\_\_

**OR**

Direct Rollover to another Financial Institution      Account Number: \_\_\_\_\_

Financial Institution Name \_\_\_\_\_

Financial Institution Address – Street, City, State, Zip Code, Country \_\_\_\_\_

**Electronic Fund Transfer Information (REQUIRED)**

You must provide electronic fund transfer information below, unless the financial institution requires a check be issued. Where a check is issued it will be mailed according to the standard mailing instructions provided by the Plan Trustee on file with John Hancock.

*Expected Delivery:* • Checks: 7-10 business days • Direct Deposit: 2-3 business days • Wires: 1-2 business days

**Electronic Fund Transfer Details**

Direct Deposit      **OR**      Wire – Verify with receiving bank if they accept wires and/or charge a fee

**Provide Domestic Bank details:**

Bank Name \_\_\_\_\_

Bank ABA/Routing (9 digits) \_\_\_\_\_ Bank Account No. \_\_\_\_\_

For international banks, complete and attach the International Banking Instructions form.

**C - Employer Sponsored Qualified Plan**

The Trustee of \_\_\_\_\_ Plan Name \_\_\_\_\_ Plan Account Number \_\_\_\_\_

Financial Institution Name \_\_\_\_\_

Financial Institution Address – Street, City, State, Zip Code, Country \_\_\_\_\_

**Electronic Fund Transfer Information (REQUIRED)**

You must provide electronic fund transfer information below, unless the financial institution requires a check be issued. Where a check is issued it will be mailed according to the standard mailing instructions provided by the Plan Trustee on file with John Hancock.

*Expected Delivery:* • Checks: 7-10 business days • Direct Deposit: 2-3 business days • Wires: 1-2 business days

**Electronic Fund Transfer Details**

Direct Deposit      **OR**      Wire – Verify with receiving bank if they accept wires and/or charge a fee

**Provide Domestic Bank details:**

Bank Name \_\_\_\_\_

Bank ABA/Routing (9 digits) \_\_\_\_\_

Bank Account No. \_\_\_\_\_

For international banks, complete and attach the International Banking Instructions form.

**D - Payment Directly to Me – All applicable taxes will be withheld**

**Federal Tax Withholding Instructions**

For an eligible rollover distribution, such as a partial or lump sum paid to you, you are subject to mandatory 20% federal income tax withholding and any applicable state tax withholding. You can choose a rate greater than 20% for federal withholding by completing the attached *Form W-4R Withholding Certificate*. You may not choose a rate less than 20%.

If you are neither a U.S. person nor a U.S. resident alien, 30% federal tax withholding will apply unless you attach a completed IRS Form W-8BEN.

I am neither a U.S. person nor a U.S. resident alien. Country of residence: \_\_\_\_\_

**State Tax Withholding Instructions**

Your withdrawal is also subject to any applicable state tax and state tax withholding.

State of  Enter state of residence at time of withdrawal if state tax withholding should be taken for a state other than the state provided on this form.

State of Residence	Options for State Tax Withholding
AR, DC, KS, MA, MD, ME, NC, NE, VA, VT	You may not opt out. Since your distribution was subject to federal income tax, these states require mandatory state withholding based on the states' applicable minimum requirements.
CT	Generally, state tax withholding will be applied to your taxable distribution at the rate of 6.99%. However, if you elected a partial withdrawal, a flat dollar amount may be withheld instead, but the amount must be calculated based on a completed CT-W4P form provided to the Plan Administrator. If no amount is indicated, 6.99% will be withheld.  I elected a partial distribution on this form and provided a completed CT-W4P to my Plan Administrator. The calculated amount to be withheld is: \$ _____
MI, IA	State tax withholding will be applied to your taxable distribution unless one of the following boxes is checked:  I elect to opt out of withholding.  I am eligible to claim exemption of \$ _____ ; withhold tax only on the taxable, distributed amount that is in excess of the exempt amount.  If you check one of the boxes above, you are required to return a completed Form W-4P to your Plan Administrator. Ensure that the election made above is consistent with the election made on your completed Form W-4P.
MN	State tax withholding of 6.25% will be applied to your taxable distribution unless one of the following boxes is checked:  I elect to opt out of state tax withholding.  Withhold _____ % or \$ _____

OK	State tax withholding at the minimum rate will be applied to your taxable distribution unless one of the following boxes is checked:  I elect to opt out of state tax withholding.  Withhold _____ % (minimum 4.75%)
CA, OR	I elect to opt out of mandatory state withholding.
AL, CO, DE, GA, ID, IL, IN, KY, LA, MO, MT, ND, NJ, NM, OH, SC, UT, WV, WI	You may elect voluntary state income tax withholding by providing a percentage or whole dollar amount to be applied for state tax withholding here. Some states mandate a minimum and/or maximum percentage.  _____ % or \$ _____

**Electronic Fund Transfer Information (REQUIRED)**

You must provide electronic fund transfer information below, unless the financial institution requires a check be issued. Where a check is issued, it will be mailed according to the standard mailing instructions provided by the Plan Trustee on file with John Hancock.

*Expected Delivery:* • Checks: 7-10 business days • Direct Deposit: 2-3 business days • Wires: 1-2 business days

**Electronic Fund Transfer Details**

Direct Deposit – My personal bank account is:      Checking OR      Savings

OR

Wire – Verify with receiving bank if they accept wires and/or charge a fee

**Provide domestic bank details:**

Bank Name \_\_\_\_\_

Bank ABA/Routing (9 digits) \_\_\_\_\_

Bank Account No. \_\_\_\_\_

For international banks, complete and attach the International Banking Instructions form.

**6. Waiver of Waiting Period**

In general, you have a right to a period of at least 30 days to consider the decision of whether to elect a withdrawal from the day that you receive the Special Tax Notice from your Plan Administrator. However, if your plan permits, you may elect to waive this 30-day waiting period and have your benefit paid earlier. To waive the waiting period, check below:

I wish to waive the 30-day waiting period

The information provided in this section shall not be maintained or acted upon by John Hancock.

**7. Participant Signature**

If my withdrawal is made from Funds with the Guaranteed Income feature, I acknowledge that I have read and reviewed the Guaranteed Income feature brochure and fully understand the consequences and impact that my withdrawal will have on my Benefit Base and other benefits provided by this feature. I understand that a brief outline of the terms and conditions governing my withdrawal is also contained in the summary entitled "Important Information about the Guaranteed Income Feature" which can be found on the John Hancock participant website or obtained from my Plan Administrator.

I understand that John Hancock may charge a fee for this withdrawal and that other charges or fees may also apply. I acknowledge that I can refer to my plan's 404a-5 Plan & Investment Notice available on the participant website at [www.johnhancock.com/myplan](http://www.johnhancock.com/myplan) for further details.

If I am a participant in a contract issued by John Hancock Life Insurance Company of New York, I understand that if any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, shall be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claims for each such violation. I understand that, if I am a participant under a contract issued by John Hancock Life Insurance Company (U.S.A.), civil penalties may apply.

Certification required of U.S. persons only (including U.S. citizens or U.S. resident aliens).

**Under penalties of perjury, I certify that:**

1. The number shown in Section 1 of this form is my correct taxpayer identification number, and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person, including a U.S. resident alien (as defined in the IRS Form W-9 instructions).

**Certification Instructions**

You must check the box below if you have been notified by the IRS that you are currently subject to backup withholding because you failed to report all interest and dividends on your tax return.

I am subject to backup withholding as a result of a failure to report all interest and dividends.

Since the Plan is an account held in the United States, you are not required to provide a code indicating that you are exempt from FATCA reporting.

**Note: The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.**

Under penalties of perjury, I certify the above statements.

\_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Name - please print

\_\_\_\_\_  
Date

The following sections are to be completed by the Plan Representative.

## 8. Withdrawal Details

**Has the final contribution been submitted for this participant?**

If the final payroll for this participant has not been submitted to John Hancock, provide the final payroll ending date. If a date is provided, John Hancock will coordinate processing of the distribution with receipt of the final payroll to avoid additional contribution payouts that often remain uncashed. If no date is provided, the distribution will be processed as soon as administratively possible upon receipt of the form in good order.

\_\_\_\_\_  
Month Day Year

**Is the participant withdrawing In-Plan Roth Rollover (IRR) assets?**

For a total withdrawal, we will report the original rollover amount processed as the amount allocable to IRR assets.

For a partial withdrawal, provide the amount allocable to IRR assets \$ \_\_\_\_\_

Note: All Roth assets held by the participant need to be taken into consideration when calculating the amount allocable to the IRR. If left blank, we will report the amount requested as being first allocable to the IRR assets.

**IRS Distribution Code**

The applicable IRS distribution code will be based on the type of distribution and/or age of the participant.

If the early distribution exception code applies, check here. (Code 2 will be applied)

**Loans**

If a loan is active at time of distribution (Termination, Retirement or Disability), the applicable age dependent loan distribution code will apply. Loans can only be rolled over to an employer sponsored qualified plan.

If the loan rollover code applies, check here. (Code G will be applied.)

**Vesting percentage(s)**

Vesting is mandatory for partial and total termination, retirement, disability and total early/pre-retirement withdrawals. The unvested money will be forfeited using instructions given in the Employer Unvested Money section below. For all other withdrawals vesting is not required.

\_\_\_\_\_ % for ALL Employer money types

**OR**





1a First name and middle initial	Last name	1b Social security number
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Address \_\_\_\_\_

City or town, state, and ZIP code \_\_\_\_\_

Your withholding rate is determined by the type of payment you will receive.

- For nonperiodic payments, the default withholding rate is 10%. You can choose to have a different rate by entering a rate between 0% and 100% on line 2. Generally, you can't choose less than 10% for payments to be delivered outside the United States and its territories.

- For an eligible rollover distribution, the default withholding rate is 20%. You can choose a rate greater than 20% by entering the rate on line 2. You may not choose a rate less than 20%.

See page 2 for more information.

<b>2</b> Complete this line if you would like a rate of withholding that is different from the default withholding rate. See the instructions on page 2 and the Marginal Rate Tables below for additional information. Enter the rate as a whole number (no decimals). .....	<b>2</b>	%
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<b>Sign Here</b>	Your signature (This form is not valid unless you sign it.) _____	Date _____
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**General Instructions**

Section references are to the Internal Revenue Code.

**Future developments.** For the latest information about any future developments related to Form W-4R, such as legislation enacted after it was published, go to [www.irs.gov/FormW4R](http://www.irs.gov/FormW4R).

**Purpose of form.** Complete Form W-4R to have payers withhold the correct amount of federal income tax from your nonperiodic payment or eligible rollover distribution from an employer retirement plan, annuity (including a commercial annuity), or individual retirement arrangement (IRA). See page 2 for the rules and options that are available for each type of payment. Don't use Form W-4R for periodic payments (payments made in installments at regular

intervals over a period of more than 1 year) from these plans or arrangements. Instead, use Form W-4P, Withholding Certificate for Periodic Pension or Annuity Payments. For more information on withholding, see Pub. 505, Tax Withholding and Estimated Tax.

Caution: If you have too little tax withheld, you will generally owe tax when you file your tax return and may owe a penalty unless you make timely payments of estimated tax. If too much tax is withheld, you will generally be due a refund when you file your tax return. Your withholding choice (or an election not to have withholding on a nonperiodic payment) will generally apply to any future payment from the same plan or IRA. Submit a new Form W-4R if you want to change your election.

**2025 Marginal Rate Tables**

You may use these tables to help you select the appropriate withholding rate for this payment or distribution. Add your income from all sources and use the column that matches your filing status to find the corresponding rate of withholding. See page 2 for more information on how to use this table.

<b>Single or Married filing separately</b>		<b>Married filing jointly or Qualifying surviving spouse</b>		<b>Head of household</b>	
<i>Total income over –</i>	<b>Tax rate for every dollar more</b>	<i>Total income over –</i>	<b>Tax rate for every dollar more</b>	<i>Total income over –</i>	<b>Tax rate for every dollar more</b>
\$0	<b>0%</b>	\$0	<b>0%</b>	\$0	<b>0%</b>
15,000	<b>10%</b>	30,000	<b>10%</b>	22,500	<b>10%</b>
26,925	<b>12%</b>	53,850	<b>12%</b>	39,500	<b>12%</b>
63,475	<b>22%</b>	126,950	<b>22%</b>	87,350	<b>22%</b>
118,350	<b>24%</b>	236,700	<b>24%</b>	125,850	<b>24%</b>
212,300	<b>32%</b>	424,600	<b>32%</b>	219,800	<b>32%</b>
265,525	<b>35%</b>	531,050	<b>35%</b>	273,000	<b>35%</b>
641,350*	<b>37%</b>	781,600	<b>37%</b>	648,850	<b>37%</b>

\*If married filing separately, use \$390,800 instead for this 37% rate.

**General Instructions** (continued)

**Nonperiodic payments—10% withholding.** Your payer must withhold at a default 10% rate from the taxable amount of nonperiodic payments **unless** you enter a different rate on line 2. Distributions from an IRA that are payable on demand are treated as nonperiodic payments. Note that the default rate of withholding may not be appropriate for your tax situation. You may choose to have no federal income tax withheld by entering “-0-” on line 2. See the specific instructions below for more information. Generally, you are not permitted to elect to have federal income tax withheld at a rate of less than 10% (including “-0-”) on any payments to be delivered outside the United States and its territories.

**Note:** If you don't give Form W-4R to your payer, you don't provide an SSN, or the IRS notifies the payer that you gave an incorrect SSN, then the payer must withhold 10% of the payment for federal income tax and can't honor requests to have a lower (or no) amount withheld. Generally, for payments that began before 2025, your current withholding election (or your default rate) remains in effect unless you submit a Form W-4R.

**Eligible rollover distributions—20% withholding.**

Distributions you receive from qualified retirement plans (for example, 401(k) plans and section 457(b) plans maintained by a governmental employer) or tax-sheltered annuities that are eligible to be rolled over to an IRA or qualified plan are subject to a 20% default rate of withholding on the taxable amount of the distribution. You can't choose withholding at a rate of less than 20% (including “-0-”). Note that the default rate of withholding may be too low for your tax situation. You may choose to enter a rate higher than 20% on line 2. Don't give Form W-4R to your payer unless you want more than 20% withheld.

Note that the following payments are **not** eligible rollover distributions for purposes of these withholding rules:

- Qualifying “hardship” distributions;
- Distributions required by federal law, such as required minimum distributions;
- Distributions from a pension-linked emergency savings account;
- Eligible distributions to a domestic abuse victim;
- Qualified disaster recovery distributions;
- Qualified birth or adoption distributions; and
- Emergency personal expense distributions.

See Pub. 505 for details. See also *Nonperiodic payments – 10% withholding* above.

**Payments to nonresident aliens and foreign estates.** Do not use Form W-4R. See Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities, and Pub. 519, U.S. Tax Guide for Aliens, for more information.

**Tax relief for victims of terrorist attacks.** If your disability payments for injuries incurred as a direct result of a terrorist attack are not taxable, enter “-0-” on line 2. See Pub. 3920, Tax Relief for Victims of Terrorist Attacks, for more details.

**Specific Instructions****Line 1b**

For an estate, enter the estate's employer identification number (EIN) in the area reserved for “Social security number.”

**Line 2**

**More withholding.** If you want more than the default rate withheld from your payment, you may enter a higher rate on line 2.

**Less withholding (nonperiodic payments only).** If permitted, you may enter a lower rate on line 2 (including “-0-”) if you want less than the 10% default rate withheld from your payment. If you have already paid, or plan to pay, your tax on this payment through other withholding or estimated tax payments, you may want to enter “-0-”.

**Suggestion for determining withholding.** Consider using the Marginal Rate Tables on page 1 to help you select the appropriate withholding rate for this payment or distribution. The tables are most accurate if the appropriate amount of tax on all other sources of income, deductions, and credits has been paid through other withholding or estimated tax payments. If the appropriate amount of tax on those sources of income has not been paid through other withholding or estimated tax payments, you can pay that tax through withholding on this payment by entering a rate that is greater than the rate in the Marginal Rate Tables.

The marginal tax rate is the rate of tax on each additional dollar of income you receive above a particular amount of income. You can use the table for your filing status as a guide to find a rate of withholding for amounts above the total income level in the table.

To determine the appropriate rate of withholding from the table, do the following. Step 1: Find the rate that corresponds with your total income not including the payment. Step 2: Add your total income and the taxable amount of the payment and find the corresponding rate.

If these two rates are the same, enter that rate on line 2. (See *Example 1* below.)

If the two rates differ, multiply (a) the amount in the lower rate bracket by the rate for that bracket, and (b) the amount in the higher rate bracket by the rate for that bracket. Add these two numbers; this is the expected tax for this payment. To get the rate to have withheld, divide this amount by the taxable amount of the payment. Round up to the next whole number and enter that rate on line 2. (See *Example 2* below.)

If you prefer a simpler approach (but one that may lead to overwithholding), find the rate that corresponds to your total income including the payment and enter that rate on line 2.

**Examples.** Assume the following facts for *Examples 1* and *2*. Your filing status is single. You expect the taxable amount of your payment to be \$20,000. Appropriate amounts have been withheld for all other sources of income and any deductions or credits.

**Example 1.** You expect your total income to be \$65,000 without the payment. Step 1: Because your total income without the payment, \$65,000, is greater than \$63,475 but less than \$118,350, the corresponding rate is 22%. Step 2: Because your total income with the payment, \$85,000, is greater than \$63,475 but less than \$118,350, the corresponding rate is 22%. Because these two rates are the same, enter “22” on line 2.

**Example 2.** You expect your total income to be \$61,000 without the payment. Step 1: Because your total income without the payment, \$61,000, is greater than \$26,925 but less than \$63,475, the corresponding rate is 12%. Step 2: Because your total income with the payment, \$81,000, is

greater than \$63,475 but less than \$118,350, the corresponding rate is 22%. The two rates differ. \$2,475 of the \$20,000 payment is in the lower bracket (\$63,475 less your total income of \$61,000 without the payment), and \$17,525 is in the higher bracket (\$20,000 less the \$2,475 that is in the lower bracket). Multiply \$2,475 by 12% to get \$297. Multiply \$17,525 by 22% to get \$3,856. The sum of these two amounts is \$4,153. This is the estimated tax on your payment. This amount corresponds to 21% of the \$20,000 payment (\$4,153 divided by \$20,000). Enter "21" on line 2.

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If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.